



Board of Regents Meeting
Meeting Date: March 24, 2021
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Agenda Item # I-2

- Action Item
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Presented By: Roy Collins III, J.D.
General Counsel

Agenda Item: Summary of Revisions to the Administrative Rules and Procedures of NMSU (ARP) for the period December 3, 2020 through March 24, 2021.

Requested Action of the Board of Regents: None- Report for Board's Information.

Executive Summary:

In accordance with ARP 1.10, the attached report gives a brief synopsis for each revision to the Administrative Rules and Procedures of NMSU (ARP) approved by the Chancellor during the above-referenced time period.

References:

Rule 1.10, Part 6 G. 3. provides that a summary of the revisions to the ARP will be submitted as an informational item for the Board's regular meetings.

Agenda Item Approved By:

A handwritten signature in black ink that reads 'Roy Collins III'.

Roy Collins III, J.D.
General Counsel

18 March 2021

Date



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INFORMATIONAL REPORT: SUMMARY OF ARP REVISIONS 12/03/2020 – 03/24/2021

This report is submitted to the Board of Regents pursuant to ARP 1.10 (Part 6 G. 3.), to provide a summary of recent revisions to the Administrative Rules and Procedures of NMSU (ARP) (<https://arp.nmsu.edu>). The administrative rules and procedures are developed and/or amended in coordination with the policy administrator and relevant stakeholders; reviewed by university constituencies as appropriate; and vetted by the University Administrative Council, advisory to the chancellor. Occasionally, as warranted by the circumstances, the chancellor may implement or revise the ARP on a provisional basis. Additionally, as part of ongoing ARP maintenance, non-substantive revisions are made without formal review (e.g. updates to job titles or office names, correction of typographical or formatting errors, adding/deleting cross references).

Amendments to the ARP during the period December 3, 2020 through March 24, 2021 are listed below:

[ARP 18.10 - Namings and Other Honorific Recognition](#) was amended December 9, 2020 by the Chancellor, after the review and recommendation from the University Administrative Council. The revised rule provides donors with additional giving opportunities, updates minimum gift amounts to align with university priorities, and allows donor recognition once 50% of the pledge payments are received. The revised rule adds a section to address the general process applicable to non-honorific Namings. The rule was restructured to relocate material to Implementing Guidelines and to Minimum Endowment Thresholds, also amended, which are now published on the website maintained by University Advancement at <https://support.nmsu.edu/policy-documents-update/>, as well as linked directly from ARP 18.10.

[ARP 7.65 - Reductions in Force](#) was amended provisionally February 1, 2021 by the Chancellor to align it with the university's established practices, which did not include placing employees in a 90 day Leave Without Pay status upon layoff. Additionally, the revision changed the official who approves proposed personnel actions relating to reductions in force from the provost to the "appropriate executive administrator". The revision also included non-substantive reformatting and stylistic revisions. The provisional rule may be viewed at <https://arp.nmsu.edu/7-65/> and is presently pending formal review and comment.