



Board of Regents Meeting
Meeting Date: May 14, 2020
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Agenda Item # I-1

- Action Item
- Consent Item
- Informational Item

Presented By: Roy Collins III, J.D.
General Counsel

Agenda Item: Summary of Revisions to the Administrative Rules and Procedures of NMSU (ARP) for the period March 13, 2020 through April 20, 2020

Requested Action of the Board of Regents: N/A. Information only.

Executive Summary:

In accordance with ARP 1.10, the attached report gives a brief synopsis for each revision to the ARP approved by the Chancellor after development, review/comment and final recommendations from the relevant university constituencies.


References:

N/A

Prior Approvals:

N/A

Agenda Item Approved By:



Roy Collins III, J.D.
General Counsel

6 MAY 2020
Date



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INFORMATIONAL REPORT: SUMMARY OF ARP REVISIONS 03/13/2020– 04/20/2020

This report summarizes the revisions made to the Administrative Rules and Procedures of NMSU (ARP) during the period March 13, 2020 through April 20, 2020. Rule revisions are vetted by the relevant stakeholders, considered by the University Administrative Council, and approved by the Chancellor.

1. **ARP 6.01 – Hiring** was revised April 20, 2020 to generally update, adding flexibility to the methods by which underutilization in a job grouping may be addressed (*Part 2*), and clarifying the availability of the Search Committee Advisory Guidelines, linked from the rule (*Part 3*). The revised rule can be viewed here: <https://arp.nmsu.edu/6-01/>
2. **ARP 15.40 – Data Governance** was adopted April 20, 2020. The rule establishes the university's Data Governance Program, designed in part to facilitate timely access to accurate data by NMSU users. The rule clarifies the roles and responsibilities of employees designated as Data Trustees, Data Stewards, Data Custodians and Data Users, including authorization to establish, publish and implement Data Governance standards and associated implementing SOP's for the various areas of operation (*Parts 3 and 4*). The Data Trustees will ensure training is provided to employees within their respective operational areas (*Part 5*). The new rule can be viewed here: <https://arp.nmsu.edu/15-40/>

Periodically, minor and non-substantive revisions are made without formal approval to reformat, update or correct, as part of regular ARP maintenance (e.g. updates to job titles or office names, correcting typographical errors or hyperlinks, adding cross references).