



Office of the General Counsel  
P.O Box 30001  
MSC 3UGC  
Las Cruces, New Mexico 88003  
Telephone: 575-646-2446  
FAX: 575-646-3012

## **INFORMATIONAL REPORT: SUMMARY OF ARP REVISIONS 02/19/2019 – 04/12/2019**

This report summarizes the revisions made to the Administrative Rules and Procedures of NMSU (ARP) during the period 02/19/2019 through 04/12/2019. Each revision to the ARP was vetted by the relevant stakeholders, recommended by the University Administrative Council and approved by the chancellor.

1. **ARP 16.21 – No Trespass Directive – Restricted Campus Access** was amended April 12, 2019, generally updating, and substantively revising this rule applied to restrict individuals from access to campus. This policy is used primarily with regard to non-members of the university community, in instances of criminal misconduct or when an individual poses an unreasonable risk of harm to NMSU property or the safety, security and well-being of members of the university community.
2. **New ARP 16.86 – Traffic and Parking Regulations for Community Colleges** was adopted April 12, 2019, authorizing the community colleges to elect to initiate a traffic and parking program. NMSU-Carlsbad intends to implement a basic parking program due to a rash of fender benders in their parking lots. In Carlsbad, permits will not be sold; however, signage will be posted and violators will be issued warnings and repeat violators may be cited.
3. **ARP 14.92 – Sales and Solicitation** was amended on April 12, 2019, to include a minor revision within Part 4 to slightly broaden the current exception to the prohibition against commercial advertising, promotion and solicitation on campus by external commercial interests to also apply to governmental entities, which permits donation of physical properties for displays, and also adds “or the location of a business” to what the display sign may advertise or promote.
4. **ARP 11.00 – Research Guiding Principles** was amended March 13, 2019 for minor edits to Part 2 F. clarifying the requirement for signed consent from a legal guardian, in the context of research involving human subjects.
5. **ARP 11.01 - Research Oversight and Risk Management** was amended on March 13, 2019 for minor revisions relating to biosafety (Part 6) and timeframes for periodic reviews by the oversight committees on March 13, and was amended again on April 12, 2019, to add a new Part 8 establishing the Research Security Oversight Committee to facilitate the growth of a Protected Data support infrastructure at NMSU and to provide guidance and support to university researchers involved with controlled unclassified information CUI or export-controlled data and or systems.
6. **ARP 11.05 – Intellectual Property Management and Commercialization** was amended March 13, 2019 to update, clarify and reformat. Examples include substitution of VPR for VPED, clarification of students’ right to copyright materials produced in a course for academic credit; and other consistency edits.

7. **ARP New ARP 2.44 – Associated Students of NMSU (ASNMSU)** received approval as a new ARP on March 13, 2019, using material from current RPM 2.44, Associated Students of NMSU (ASNMSU), updated consistent with guidance from ASNMSU and Administration and Finance. It is being held in abeyance, pending action by the Board of Regents relative to RPM 2.44, proposed for a substantive rewrite consistent with the goals of the 2017 Recompile. The new ARP 2.44, similar to current RPM 2.44 pending revision, provides an overview of student government; the eligibility and maintenance criteria for student leadership scholarships; rules clarifying the permissible uses of ASNMSU funds, and that the activities, resources and services provided by ASNMSU are subject to university policies, rules and procedures.
8. **ARP 7.75 – Ineligibility for Rehire Determination** was amended March 13, 2019 to simplify the process from one which involved individual notice and opportunity to challenge a proposed change in status, to one which puts all employees on notice that if they are terminated from employment for serious misconduct, they are not ineligible for rehire. The revised rule also provides a method for former employees to petition to have the designation removed, based on alleged improper designation or on changed circumstances.
9. **ARP 10.60 –Review of Faculty Grievances** was substantively amended on March 13, 2019. Highlights of the many revisions include: 1) increased the membership of the Faculty Grievance Review Board (FGRB) from which hearing panels are constituted, 2) eliminated a step in the process which allowed either party to file an intermediate jurisdictional appeal, and 3) eliminated mediation as a function performed by the individual members of the Faculty Grievance Review Board (FGRB), all in an effort to increase the efficiency and pace at which the FGRB is able to provide formal hearings for aggrieved faculty.
10. **New ARP 12.71 – Academic Facility Space Utilization and Scheduling** was adopted on March 13, 2019 to formalize and update the criteria and protocols by which the registrar and provost assign academic space consistent with NMSU’s teaching, research and service missions. The new rule includes definitions, scheduling guidelines and priorities, and the method for resolving scheduling conflicts.
11. **ARP 12.70 – Use of NMSU Facility Space** was amended March 13, 2019 as a companion revision to ARP 12.71 – Academic Space Utilization and Scheduling, which cross references to this rule. ARP 12.70 previously had addressed the use of academic space only generally, which is now superseded by ARP 12.71. The revision to ARP 12.70 updates the general guidance provided relating to the use of NMSU space, cross referencing to the other applicable rules.
12. **ARP 12.75 – Space Management and Procedures** was amended March 13, 2019 as a companion revision to ARP 12.71 – Academic Space Utilization and Scheduling, which cross references to this rule. Previously, ARP 12.75 did not contain the Space Change Request Procedures. The revision incorporated them, as restructured, into this rule, which is also a goal of the continuing project to update NMSU policies and procedures within the online ARP.

Other minor reformatting, updates or correction revisions are made periodically as part of regular ARP maintenance (e.g. updates to job titles or office names, typos).