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SUMMARY OF ARP REVISIONS, NOV. 15, 2017 through FEB. 13, 2018

This report summarizes the revisions made to the Administrative Rules and Procedures of NMSU (ARP) during the period 11/15/17 through 02/13/18, in accordance with Rule 1.10 - Adoption and Amendment of Regents Policies, Administrative Rules and Procedures.

1. **ARP 4.46 - Authorized Absences** was revised on February 13, 2018 to expand and promote uniformity in the manner in which student absences from class will be excused, permitting them to make up missed class work. The revision was initiated on behalf of servicemen subject to short term deployments and was expanded to address other reasons that students may be compelled to miss class (e.g. jury duty). The revised rule was reviewed and revised based on feedback from the Associate Deans Academic Council, the Academic Deans Council, Student Affairs and Enrollment Management, Dean of Students, Athletics and ASNMSU before being submitted to Faculty Senate. The Faculty Senate approved the rule revision, with amendments; the University Administrative Council ultimately recommended approval and the Chancellor approved, also with an amendment.
2. **ARP 15.62 - Protection of Federal Information; FISMA Compliance** was revised on February 13, 2018 upon the recommendation of ICT, after collaboration with the NMSU Offices of Research, Research Computing, and Grants & Contracts, and consistent with the Federal Information Security Management Act (FISMA) of 2002. NMSU is a custodian of several types of data governed by FISMA which it must safeguard and protect according to FISMA directives and frameworks defined by the National Institute for Standards and Technology. The updated rule provides definitions, clarifies roles and procedures, as it formalizes NMSU's foundational information security controls for the protection of both classified and controlled unclassified information. The rule revision received review and recommendation from University Administrative Council and approval from the Chancellor.
3. **ARP 15.63 - Protection of Customer Information; GLBA Compliance** was revised on February 13, 2018 upon the recommendation of ICT, after collaboration with the Registrar and all campus' financial aid offices. The revision will facilitate the university's compliance with the Gramm-Leach-Bliley Act (GLBA), also known as the Financial Modernization Act of 1999, and the regulations promulgated thereunder, for the protection of student financial aid information. The revised rule specifies roles and responsibilities for the affected and involved parties. The rule revision received review and recommendation from University Administrative Council and approval from the Chancellor.



Board of Regents Meeting
Meeting Date: March 6, 2018
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Agenda Item # H.3

- Action Item
- Consent Item
- Informational Item

Presented By: Lizbeth G. Ellis, J.D.
General Counsel

Agenda Item: Summary of Revisions to the Administrative Rules and Procedures of NMSU (ARP) for the period 11/15/17 through 02/13/18.

Requested Action of the Board of Regents: None

Executive Summary: Please see attached report, summarizing the revisions to the ARP between November 15, 2017 and February 13, 2018, submitted pursuant to Rule 1.10-Adoption and Amendment of Regents Policies, Administrative Rules and Procedures.


References: ARP 1.10 - Adoption and Amendment of Regents Policies, Administrative Rules and Procedures.

Prior Approvals: N/A

Agenda Item Approved By:



Lizbeth G. Ellis
General Counsel



Date