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To: Board of Regents

From: Office of University General Counsel

RE: Informational Report Summarizing [March-April 2017] Revisions to the ARP

As required by Rule 1.10, this informational report summarizes revisions to the Administrative Rules and Procedures of NMSU (ARP) approved in March and April 2017.

1. **Rule 5.14 - Faculty Credentials Required of all NMSU Instructors of Record** was adopted March 14, 2017 to update and clarify minimal qualifications for undergraduate and graduate teaching faculty, to align with HLC's qualifications.
2. **Rule 15.50 - Management of Health Information – HIPAA Compliance** was adopted April 11, 2017 to formalize the rules and procedures by which NMSU protects health information in its custody, in compliance with applicable federal laws and regulations, including HIPAA (the Health Insurance Portability and Accountability Act). The new rule designates NMSU as a hybrid entity (meaning some areas of campus maintain protected health information and some do not), and specifies the roles and responsibilities required of those involved NMSU entities and officials.
3. **Rule 5.25 - Faculty Compensation - Adjustments** was amended March 14, 2017 to update the content to address faculty salary adjustments generally, including clarification that salary increases are contingent upon availability of funding and subject to budgetary review and approval by the Board of Regents. Material relating to salary increases for faculty promotion was amended and relocated to newly numbered Rule 5.27. The 5.25 series of rules was also re-numbered as 5.25 through 5.31.
4. **Rule 5.27 - Compensation - Faculty Promotion** was adopted March 14, 2017, re-locating and amending the portion of 5.25 that related to salary increases upon faculty promotion. The amendment increased the promotional rates for the NMSU - Las Cruces faculty from 6% of the current mean salary of the rank currently held to 7% of the current mean salary of the faculty members in the rank promoted to, and for the rank of professor, to 11%.