

PM Cite	Brief Description of Revision	Purpose	Approval History
2.95	<p>The NMSU Parking and Traffic Regulations are not new policy, but are newly incorporated into the NMSU Policy Manual as Policy 2.95.</p> <p>The Parking and Traffic regulations were restructured and also amended to:</p> <ol style="list-style-type: none"> 1. incorporate the recently approved <i>Controlled Access Areas for Motorized Vehicles</i>, which supersedes former Policy 3.35; 2. incorporate the recently approved <i>Utility Cart Safety Program</i>; 3. update the Fee Schedule; and 4. delegate to the Parking Department the authority to modify the designated parking areas and to implement test programs upon advance notice to the users. 	<p>To streamline the regulations by eliminating inconsistency, duplication and some overly detailed procedural material;</p> <p>To improve safety on campus by regulating the operation of motorized vehicles with designated controlled access areas, defined as sidewalks, pedestrian malls and turf areas. Exceptions for valid right to access are also provided (i.e. wheelchairs, emergency vehicles, construction related equipment etc).;</p> <p>The purpose of the Utility Cart Safety Program is to implement and comply with a section of the Controlled Access Policy;</p> <p>To enhance efficiency by authorizing Parking Department staff to modify designated parking areas and to conduct test programs.</p>	<p>Controlled Access Areas for Motorized Vehicles approved by Administrative Council 12.11.07 with 01.08.08 Effective Date; Utility Cart Program approved by Administrative Council on 01.16.08; Restructuring and Other Amendments to Parking and Traffic Regulations as they were incorporated into NMSU Policy Manual approved by Administrative Council 02.12.08; Parking and Traffic Fee Schedules Amended by Board of Regents 03.10.08</p>
3.35	<p><i>Deletes the Driving on Non-Road Areas Policy and inserts a cross reference over to the new Controlled Access Areas for Motorized Vehicles policy contained in 2.95.</i></p>	<p>To keep manual current and consistent on issue of driving on non-road areas within the campus.</p>	
3.40	<p>Revises the <i>Drug Free Workplace</i> policy to note that the threshold for those receiving government grants and contracts has increased from \$25,000 to \$100,000; changes the administrator from the EAP/VP of Student Success to HR Services.</p>	<p>To update consistent with changes in the law; to centralize HR functions under the Office of HRS.</p>	<p>07.08.08 Administrative Council</p>
3.75	<p>Inserts the recently approved <i>Mobile Communication Device Usage</i> Policy into current policy 3.75 Personal Use (of University Resources), superseding former provisions "Cellular or Mobile Telephones", "University-Owned Cell Phones", and "Individually Owned Cell Phones".</p>	<p>To ensure compliance with IRS regulations.</p>	<p>05.08.07 Administrative Council with an effective date of January 1, 2008.</p> <p>Note: Corresponding Implementing Procedures were approved by Administrative Council 01.08.08.</p>
4.30.05	<p>Revises the <i>Employment Background Review</i> Policy to correct the name of department and name of the disclosure form to "Background Check Release"; adds a requirement for a background review to be conducted for candidates who disclose a felony conviction.</p>	<p>To update policy and to enhance the university's ability to verify qualifications and background information relevant to pending employment.</p>	<p>07.08.08 Administrative Council</p>

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5.90	Deletes former Policies 5.88, 5.88.10, 5.90 and 5.91 and inserts newly rewritten, restructured and thrice amended Promotion and Tenure Policy as Policy 5.90, with an effective date of August 1, 2008.	The 2007 rewritten Promotion and Tenure Policy was not inserted into the 10.22.07 NMSU Policy Manual, in part due to the 08.01.08 Effective Date. The subsequent 2008 amendments edit for consistency and correct typographical and formatting errors in the 2007 edition; delete provisions re: Cooperative Extension Services to reflect changes in the P & T policy of the College of Agriculture and Home Economics; insert references to conflicts of interest; and add clarifying language.	05.03.07, Faculty Senate (Proposition No. 18-06/07); signed by University President 05.11.07; approved by Board of Regents 09.07.07 and again 10.22.07; Effective date 08.01.08 03.06.08 Faculty Senate (Proposition No. 16-07/08 amended the above); signed by the University President 04.30.08. Effective date 08.01.08 Note: On 08.22.08 via e-mail to The EVP/Provost issued Clarification No. 1 regarding implementation of the new policy by memo dated 08.22.08.
6.65	The <i>General Education Courses</i> policy was revised to insert cross references to the Undergraduate Catalog and to the GenEd website regarding the revised Viewing a Wider World graduation requirements and criteria.	The purposes of the cross-referenced, revised policies are: to provide students with greater flexibility in fulfilling the VWW requirement; to enhance the opportunity to comply with the VWW criterion of "strongly emphasizing the international character" of the given field of study; and to encourage more students to engage in study abroad programs.	Faculty Senate Propositions 25-07/08, 26-07/08, and 27-07/08 were approved 05/01/08; signed by University President 06/13/08
7.05	Revises the <i>Educational Opportunities for Employees and their Families</i> policy to remove requirement that hours be earned at NMSU; to apply to all regular staff (currently limited w/i the faculty to full time tenure track faculty); to reward employees with salary increments when employee earns degree beyond the position requirement and the employee's most recent performance evaluation is an overall above average.	To enhance the university's employment benefits package.	Administrative Council 07.08.08
7.09	Revises the <i>Health Care Spending Account</i> policy to re-title it to "Flexible Spending Account" policy; adds childcare expenses as a category that the employee's voluntary pre-tax dollars may be used for, as of 01.01.08.	To enhance the university's employment benefits package.	06.10.08 Administrative Council
7.15	The <i>Insurance</i> Policy was revised in two places to: 1. Include the recently approved vision program option for employees who work at least .5 FTE with an effective date of July 1, 2008 ; and 2. Revises the <i>Group Long Term Disability Insurance</i> program to allow .5 FTE the opportunity to participate (previously required .75 FTE)	To enhance the university's employment benefits package(s), partly in response to employee feedback. The new, optional Vision Insurance program is funded fully by the employee.	06.10.08 Administrative Council

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7.20.45	Revises the <i>Family Medical Leave</i> policy to add two new qualifying events per a change in federal law (care for an injured service member and “qualifying exigency” based on family member being called to active duty)	To update consistent with changes in the law.	06.10.08 Administrative Council
8.15.10	Revises the <i>Employee Recognition Program</i> policy to: 1. separate university level and college/department level awards and clarify requirements for departmental level programs; 2. update and allow flexibility for establishment of bonus programs in support of NMSU's compensation philosophy.	To broaden the policy to allow central administration to develop college/departmental level employee recognition programs, consistent with state law.	07.08.08 Administrative Council
8.40.1	Inserts recently approved new <i>Ineligibility for Rehire</i> policy.	To establish criteria and a process for disqualifying former NMSU employees from future employment (i.e. if terminated for just cause), including a right to notice and administrative review.	06.10.08 Administrative Council
9.20	Revises the <i>Real Estate</i> Policy to delegate authority for certain real estate transactions to the University President or designee. (transactions involving a term of 5 years or less, less than \$100,000. over initial term, or not legally required to be filed of record to protect the university's interests.)	To enhance administrative efficiency.	05.09.08 Administrative Council
throughout entire manual	Minor revisions: to revise the date in the Header; to edit Table of Contents and Index to correspond to revisions; to correct changes in job and office titles.	Routine updating (to be done subsequent to ratification by the Board, and prior to posting the recompiled manual on line)	