

**Part One - REGISTRATION FORM**  
**NMSU Sponsored Youth Programs**  
Pursuant to ARP 16.79

INSTRUCTIONS: For the first step of the Registration, please complete all open fields and click SUBMIT. Only those fields marked with \* will be posted on the Youth Program Website. You will receive a validated copy to indicate that your program has been accepted as PENDING. Your registration is not complete until the NMSU Youth Program Confirmation and Attestation is completed and approved by the VP for Student Success.

*Program Title	
*Program Activity - Description	
Program Activity Locations – include any overnight lodging accommodations	
*Participant Eligibility (Age or other Requirements)	
*Registration Process – Describe (include website address if any or contact information)	<i>Example: Submit registration form available at xxx.nmsu.edu.</i>
*Program Dates (may indicate single or multiple sessions or continuous)	
*Overnight Stay or Day Program	
*Program Hours (drop off time to pick up time)	
*Program Fees Charged	
NMSU Sponsoring Unit	
Sponsoring Unit Phone Number	
Program Director (NMSU Employee)	
Program Director Contact Phone Nos.	
Program Director Email	
Submission Date	
Person verifying that Dean or Vice-President written approval was obtained.	

SAEM USE ONLY:

\_\_\_ Validated – Program Pending; Copy returned to Primary Program Contact date \_\_\_\_\_

\_\_\_ Copy of Validated Program Pending Registration sent to NMSU PD \_\_\_\_\_

\_\_\_ Information posted on Registration Website \_\_\_\_\_

\_\_\_ Confirmation and Attestation Received and Program Approved \_\_\_\_\_